

FRIENDS
of ST. DAVID'S SCHOOL

Committee Handbook

2010-2011

"A friend loves at all times..."

- Proverbs 17:17a

Dear St. David's School Community,

Welcome to another year of excellence on the beautiful campus of St. David's School! A warm welcome to all our new families! We are truly blessed to be in the midst of a school community where parents and children alike are valued and encouraged by our devoted board, faculty and staff.

Hand in hand with these divisions of faculty and administration is our parent organization, **Friends**. As a parent of a St. David's student, you are automatically a member! Being a part of **Friends** is a great way to meet other parents and have fun while serving our school with your talents and time. Whatever measure of time you are able to give will be multiplied in the many ways it helps our school community.

This handbook is *everything* you need to get involved in your parent organization. It lists your Executive Board information, Committee and Co-Chair contact information as well as descriptions of all 27 school committees that keep our faculty, administration, parents and children enriched as a community! Hopefully, you'll find a committee which you feel led to join. If you have any questions or wish to sign up on a committee, just email the respective committee chairs and they will be happy to get you plugged right in!

Please note the last page of the handbook reflects our **2010-2011 Friends Calendar of Events**. Our monthly Friends meetings are very informative. These meetings keep you connected and in the loop on campus-wide information, as well as give you convenient opportunities to purchase St. David's apparel and Scrip cards. More importantly, it is a time to fellowship with other parents in your school community over morning coffee! These meetings are scheduled on the second Thursday of each month. Please note that in October and March we will hold lunchtime meetings. Mark your calendars now to come join us!

It doesn't take long for anyone to realize that St. David's is a unique community filled with generous and caring parent volunteers. Our parents, along with enthusiastic faculty give our children the building blocks for a foundation in the values of faith, virtue and knowledge. I

look forward to serving along with you this year as Friends president and ask that you don't hesitate to contact me. Our signature verse for **Friends** is Proverbs 17:17, " a Friend loves at all times." I pray our parent organization will love and feel loved as we serve others wholeheartedly this year.

His love,
Stephanie Earp
President, Friends of St. David's School

Friends of St. David's School

Mission: To encourage parent participation for the enrichment of St. David's School, thereby maximizing the experience of all students and their families.

Contact Information:

Phone: 919-782-3331

Fax: 919-782-3689 (Upper School main office)

E-mail: searp5@nc.rr.com

Website: www.sdsww.org

Executive Board:

President	Stephanie Earp
Vice President	Kacie Gillam
Secretary	Margie Zeller
Treasurer	Sarah Nau
Asst. Treasurer	Harriet Tharrington
US Parent Coordinator	Emily Stewart
MS Parent Coordinator	Mary Dee Smith
LS Parent Coordinator	Angie Rhoads
Immediate Past President	Lynn Garrett

Friends of St. David's School Contact Information

Executive Board

President	Stephanie Earp	783-8384	searp5@nc.rr.com
Vice-President	Kacie Gillam	460-4376	kgillam@nc.rr.com
Secretary	Margie Zeller	832-7433	margiezeller@earthlink.net
Treasurer	Sarah Nau	847-3111	sarahmosby@nc.rr.com
Asst. Treasurer	Harriett Tharrington	510-8810	hpt655@gmail.com
US Parent Coordinator	Emily Stewart	828-4522	emilystewart@ymail.com
MS Parent Coordinator	Mary Dee Smith	784-0023	deesmitty@mac.com
LS Parent Coordinator	Angie Rhoads	832-8444	rhoadsatsj@mac.com
Immediate Past President	Lynn Garrett	846-6261	lynn Garrett@mindspring.com

Committees and Chairs

Back-to-School Picnic	Laura Clark	782-6121	lclark006@nc.rr.com
	Julie Wilson	847-1718	julie.wilson@yahoo.com
Book Fair	Elizabeth Matthews	781-0378	matthewsej@aol.com
	Julie Sandridge	829-0089	juliesandridge@bellsouth.net
	Mary Dee Smith	784-0023	deesmitty@mac.com
Box Tops and More	Christy Dixon	783-6683	christydixon@me.com
Chapel Committee	Amy Kelly	789-3100	rfkellyzim@aol.com
	Linda Medlin	562-1534	nameninny@aol.com
Deck the Halls	Ellen Baker	420-0162	jebbaker@bellsouth.net
FAB	Liz King	435-0101	lizking61@gmail.com
Faculty/Staff Appreciation	Michelle Dunn	510-4651	michdunn@aol.com
	Melanie Tharrington	835-1424	tharringtons@earthlink.net
	Margie Zeller	832-7433	margiezeller@earthlink.net
Friends Christmas Brunch	Sarah Merriman	782-3472	sumerriman@gmail.com
Friends Flowers	Ellen Baker	420-0162	jebbaker@bellsouth.net
Friends Year End Brunch	Virginia Batchelder	789-9806	bbatchelder1@nc.rr.com
	Page Conway	833-1141	page@conwaysearch.com

Helping Hands	Nancy Adams	881-0657	cadams18@nc.rr.com	
	Donna Sue Browning	787-5014	dsbrowning@nc.rr.com	
Information Board	Wilson Stroud	269-8895	stroudjw@aol.com	
Library Volunteers	Carol Urato	234-3961	curato@nc.rr.com	
LS Christmas Shoppe	Carol Neshat	676-2800	carolneshat@hotmail.com	
	Liz Loverso	847-0013	elizabeth.roverso@redstorm.com	
LS Cupcakes	Virginia Yopp	812-2355	vyopp@nc.rr.com	
LS Field Day	Elizabeth Ledford	783-0391	eledford@bellsouth.net	
	Sharon Wiley	787-2118	sharonwiley@nc.rr.com	
LS Grandparent's Day	Susan King	789-0152	susanking912@aol.com	
	Alicia Morris	669-9030	Aliciamorris73@gmail.com	
New Family Welcome	Pam New	844-1523	Jnew4@nc.rr.com	
	Anna Benson	788-9760	abenson@nc.rr.com	
	Elizabeth Rieker	881-8401	erieker@nc.rr.com	
	Louise York	345-7995	louisebyork@aol.com	
Receptions: Lower School	Harriet Tharrington	510-8810	Hpt655@gmail.com	
	Middle School	Harriet Tharrington	510-8810	Hpt655@gmail.com
	Graduation	Aleta McClenney	468-8190	Aleta@att.net
Scrip Gift Card Orders	Christy Dixon	783-6683	christydixon@me.com	
	Angie Rhoads	832-8444	rhoadsatsj@mac.com	
Scrip Marketing	Page Dickens	870-1590	pbdickens@msn.com	
	Elizabeth Rieker	881-8401	erieker@nc.rr.com	
Serving Hearts	Kim Collie	829-8069	fmcollie@nc.rr.com	
	Page Conway	833-1141	page@conwaysearch.com	
St. David's Apparel	Toni Talton	881-2027	sdsapparel@gmail.com	
St. David's Spirit Night	Karen Lewis	604-4000	kpl@nc.rr.com	
Used Uniform Sale	Amanda Daniels	552-4034	tagdaniels@nc.rr.com	
	Lisa Marie Ferrell	326-0297	lmlferrell@yahoo.com	
Winter Social & Auction	Suzanne Rice	880-2499	sbakerrice@gmail.com	
	Margaret Rohr	747-9344	margaretrohr@yahoo.com	

Grade Parent Representatives:**Kindergarten:**

<i>Bridges</i>	Lou Weddington	786-1855	weddingtonjr@gmail.com
<i>Bridges</i>	Alisa Smith	783-7344	alisa_r_smith2002@yahoo.com
<i>Williams</i>	Carol Neshat	676-2800	carolneshat@hotmail.com
<i>Williams</i>	Kelli Wood	790-2365	kwood@sdsu.org

1st grade:

<i>Crismore</i>	Katie Koon	788-9385	katiecolemankoon@gmail.com
<i>Crismore</i>	Helen Stratton	709-0273	helen.stratton@yahoo.com
<i>Fagan</i>	Elizabeth DeLoache	782-7774	ebd@bellsouth.net
<i>Fagan</i>	Marty Peterson	782-2555	martypeterson6@gmail.com
<i>Gentry</i>	Michelle Tanner	782-2467	michelletanner5@gmail.com
<i>Gentry</i>	Laura Vann	786-0305	laura@thevanns-nc.com

2nd grade:

<i>Kepke</i>	Laura Clark	782-6121	lclark006@nc.rr.com
<i>Kepke</i>	Lisa Hauser	829-5283	hauser.lisa@gmail.com
<i>Linderman</i>	Beth Hanks	782-4816	bhanks@onscom.com
<i>Linderman</i>	Donna McClatchey	781-7511	donna@mcclatcheyfamily.org
<i>Thompson</i>	Amanda Daniels	552-4034	tagdaniels@nc.rr.com
<i>Thompson</i>	Susan King	789-0152	susanking912@aol.com

3rd grade:

<i>Rabon</i>	Amy Kelly	789-3100	rfkellyzim@aol.com
<i>Rabon</i>	Toni Talton	881-2027	tonitalton@gmail.com
<i>Wohlfeld</i>	Margaret Rolfsen	571-9360	margaretrolfsen@gmail.com
<i>Wohlfeld</i>	Virginia Yopp	788-0688	vyopp@nc.rr.com

4th grade:

<i>Hofer</i>	Lucy Holding	787-3484	lholding@nc.rr.com
<i>Hofer</i>	Melanie Tharrington	835-1424	tharringtons@earthlink.net
<i>Nordgren</i>	Carol Exum	854-9635	carolexum@gmail.com
<i>Nordgren</i>	Virginia Batchelder	789-9806	bbatchelder1@nc.rr.com
<i>Rogers</i>	Elizabeth Landry	803-1592	etland@mac.com
<i>Rogers</i>	Heidi Wendland	846-3746	thewendlands@hotmail.com

5th grade

Susan Lundberg	881-0651	dlundberg@nc.rr.com
Paige Pearce	870-0141	dccman12@aol.com

6th grade

Sandi Reynolds	469-3363	sandirey@nc.rr.com
Angela Sanders	678-1446	angelamailbox@aol.com

7th grade	Kristine Godeaux	816-0420	kristineg@nc.rr.com
	Marie Soutter	387-3538	mariesoutter@gmail.com
8th grade	Dee Leslie	848-2185	dleslie10@nc.rr.com
	Julie Wilson	847-1718	julie.wilson@yahoo.com
9th grade	Lynn Garrett	846-6261	lynngarrett@mindspring.com
	Amy Rogers	877-1222	arogers@sdsd.org
10th grade	Virginia Siefkes	846-9016	vsiefkes@aol.com
	Jill Vanarthos	667-0530	bandjvan@gmail.com
11th grade	Page Dickens	870-1590	pb Dickens@msn.com
	Alison Flaughner	510-0336	alisonflr@yahoo.com
12th grade	Susie Doyle	847-6943	srdoyle@bellsouth.net
	Patricia Danielsen	376-3836	bdanielsen@nc.rr.com
	Mamie Jo Coker	781-8884	mamiec@bellsouth.net
	Suzanne Comer	510-8414	suzannescomer@gmail.com
	Fran George	783-8569	franceskgeorge@gmail.com

Friends of St. David's School: Committees

Back-to-School Picnic

Organize welcoming picnic for St. David's families and faculty to be held on the first day back to school in August. What a great way to start the new year!

Book Fair

Work with our awesome Librarians to organize and staff book fair to benefit the school libraries. Volunteer opportunities include publicity, setup, and sales during book fair week in April.

Box Tops and More

Help our school receive corporate donations from sources such as "Box Tops for Education" and VIC cards.

Chapel Committee

Check on our Chapel weekly to make sure all is in order and ready for our next Chapel services. Update music binders as needed.

Deck the Halls

Decorate the outside of the buildings on our campus for Christmas!

FAB (Fine Arts Boosters)

Join a group of parents who support our visual art, vocal music, band, and drama programs, teachers, and students. FAB meets on the 3rd Thursday of each month at 8 am.

Faculty/Staff Appreciation

Prepare periodic luncheons and special snacks for faculty/staff during the year. You can help assist with planning, food preparation, serving, and cleaning up.

Friends Flowers

Assist in keeping our planters on campus looking beautiful.

Friends Year-End Celebration Brunch

Plan a year-end party for all Friends volunteers that will be held in May as the last Friends meeting. One might contribute food preparation, decorating, or other forms of hospitality.

Grade Chair Representatives

Need two people in each grade (in lower school, need 2 per class) who are proficient on computer, check emails often, and enjoy helping and communicating important information to the respective grade parents.

Helping Hands

Respond to needs within the school community by sending cards, arranging and preparing meals, or offering other assistance. Coordinate assistance through lower, middle and upper school parent coordinators and principals.

Information Board

Wilson Stroud does a wonderful job of updating our outdoor electronic information sign board. All important reminders and school events are posted on this sign board on our campus.

Library Volunteers

Help with a variety of fun tasks associated with our libraries, from covering and shelving books, to helping with displays. Come once a week, a month or a year!

Lower School Christmas Shoppe

Get in the Christmas spirit and assist with planning, set up or sales for K-4 Christmas Shoppe in December. A fun opportunity for children & parents alike!

Lower School Cupcakes

Cupcake day is several times a year at St. David's and our lower school students love their cupcakes. Help collect cupcakes from the carpool line or help distribute them during lunch. A fun and delicious volunteer activity!

Lower School Field Day

Help organize the parent volunteers for the Lower School Field Day in May.

Lower School Grandparent's Day

Need team that can assist in coordinating the Grandparent's Day activities. Work hand-in-hand with the advancement office.

New Family Welcome

This wonderful committee welcomes new families to our St. David's community. They pair current St. David's families with new families and help to encourage and inform them as they learn their way at St. David's.

Year End Receptions:

Lower School

A reception with light refreshments served for the Lower School families and faculty following the year end LS Honors Chapel assembly. You can assist with planning, setting up, serving or cleaning up.

Middle School

A reception with light refreshments served for the Middle School families and faculty following the year end MS Honors Chapel assembly. You can assist with planning, setting up serving or cleaning up.

2011 Graduation Reception

Provide refreshments for families and faculty following Graduation. You can help with set-up, preparing food, serving, or cleaning up. This committee is chaired by Junior class parents.

St. David's Apparel

The St. David's Apparel Committee is responsible for creating, ordering and distributing new apparel for purchase for the St. David's family—students, family members and staff. This committee will work to bring fresh and unique ideas and up to date selections in order to give our school community exciting options in St. David's apparel!

St. David's Spirit Night

Coordinate with local restaurants such as North Hill's Chick-fil-A, Zoe's, and local Moe's, to host a "St. David's Night" at their restaurant. A percentage of the proceeds from all St. David's families that designated evening are given to the school. Responsible for publicity of these nights and pick-up of restaurant proceeds.

Scrip

Christy Dixon and Angie Rhoads coordinate all Scrip card orders that are placed, processed, and delivered. Scrip card orders are placed twice each month, the 15th and last day of the month. For listing of merchants, please view www.glscrip.com

Scrip Marketing

Need a team that can help create and implement ideas to advertise this gift card program within our school community at various school events during the year.

Serving Hearts

Serving Hearts is a service committee for the Lower School that organizes several philanthropic projects throughout the year. It also helps our children focus on giving to others.

Used Uniform Sale

Help collect, price, organize and sell gently worn uniforms donated by Lower School families.

Winter Social & Auction

This is our annual social/fundraiser event that provides funds for our school for many different purposes. This vital committee has many areas in which to serve including publicity, acquisitions, menu coordination, invitations, decorations and more. This is always a FUN committee to serve on and make new "Friends"!

2010-2011 Friends Calendar of Events

- August 16** *Annual Back-To-School Picnic*
6:00-7:30 pm–St. David’s Football Field
- August 26** *New Family Welcome Coffee*
8:15-9:30 am, 708 Marlowe Road,
home of George and Elizabeth DeLoache
- September 9** *Friends Meeting*
8:15-9:15 am–St. David’s Dining Hall
- October 7** *Friends Meeting*
11:30 am-12:30 pm–Church of the Apostles*
- November 11** *Friends Meeting*
8:15-9:15 pm–St. David’s Dining Hall
- December 2** *Friends Christmas Brunch*
TBA, 2607 Fairview Road
home of David and Sarah Merriman
- December TBD** *Lower School Christmas Shoppe*–US Commons
- January 13** *Friends Meeting*
8:15-9:15 am–St. David’s Dining Hall
- February 10** *Friends Meeting*
8:15-9:15 am–St. David’s Dining Hall
- March 10** *Friends Meeting*
11:30 am-12:30 pm–Church of the Apostles*
- April 4-8** *Book Fair*–US Commons
- April 14** *Friends Meeting*
8:15- 9:15 am–St. David’s Dining Hall
- May 12** *Friends Year-End Celebration Brunch*
TBA, 815 Holt Drive, home of Page and Paul Conway
- May 26** Lower School Reception
- May 27** Middle School Reception
- May 28** Graduation Reception

**All monthly Friends meetings are held after carpool in the school dining hall with the exception of two lunchtime meetings from 11:30 am-12:30 pm at The Church of the Apostles located at 333 St. Albans Drive. Please come join your friends at these wonderfully informative meetings!*